



Charlene P. Ruot
 Chairman
 Lorraine H. Baker
 Executive Director
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Titusville Redevelopment Authority

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November 4, 2019 Meeting
Titusville Redevelopment Authority
A G E N D A

1. **PUBLIC COMMENTS:** At this time, the Authority Board will hear comments from the public in attendance. Individual speakers will be limited to 5 minutes and must be recognized by the Chairman prior to their presentation. Topics must be germane to the business of the Authority and presented in an informational format. Authority members will be free to respond or comment once given the floor by the Chairman. To do so or not will be at their sole discretion. The Chair will permit no attempts at “cross examination” of Authority Members by members of the public.

2. **Approval of the Minutes of the August 5, 2019 Regular Meeting and the Treasurer’s Reports.**

3. **PROJECT BILLS AND COMMUNICATIONS:**

3.1 Keystone Communities Grant – Retail Incubator for August -	\$15,997.21
3.2 Keystone Communities Grant – Retail Incubator for Sept. -	<u>\$10,584.75</u>
TOTAL:	\$26,581.96

4. **OLD BUSINESS:**
 - ~~4.1 Procurement and Contracting Policy Update~~
 - 4.2 TRA Projects
 - A. C2P2 Grant - Queen City Trail to Town Route Project –Update
 - B. Keystone Communities Retail Incubator
 - C. Oil Creek Water Trail
 - 4.3 Titusville Opportunity Park Update
 - 4.4 Towne Square Update

5. **NEW BUSINESS:**
 - 5.1 No new business at this time.

6. **OTHER BUSINESS:**
 - 6.1 TRA Meeting Reminder: February 3, 2020 12:00pm

7. **ADJOURNMENT:**



Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, November 4, 2019, at 110 W. Spring Street, Towne Square, 2nd Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Steve Coleman – Vice-Chairman, Mr. James Come - Secretary, Mr. Joe Thompson – Treasurer, Mrs. Laurie Baker – Executive Director, Mrs. Renea Howe – Executive Assistant, Mrs. Kristen Kerr – Chief Financial Officer and Mr. Keith Klingler.

Ms. Ruot called the meeting to order at 12:01 p.m.

1. Public Comments:

Mr. Keith Klingler was in attendance to request purchasing two parcels owned by TRA. The first parcel is located between Mr. Klingler's property and TRA's property that is being timbered and the second parcel is along Drake Well Road on the other side of Oil Creek.

Mrs. Baker explained to Mr. Klingler that TRA would gather more information, discuss with Board and have an answer for him at the next TRA meeting scheduled for Feb. 3, 2020.

2. Approval of the Minutes of the August 5, 2019 Regular Meeting and the Treasurer's Report.

Mrs. Ruot asked for a motion to approve the Regular Meeting Minutes and Treasurer's Report from August 5, 2019. With a motion by Mr. Thompson and a second by Mr. Coleman, the Meeting Minutes and Treasurer's Reports were approve. Motion carried.

3. Project Bills and Communications

3.1	Keystone Communities Grant – Retail Incubator for August -	\$15,997.21
3.2	Keystone Communities Grant – Retail Incubator for September -	<u>\$10,584.75</u>
	TOTAL:	\$26,581.96

Mrs. Ruot asked for a motion to approve the monthly project bills from the Keystone Community Grant Expenses. With a motion by Mr. Coleman and a second by Mr. Thompson, the monthly project bills were approved. Motion carried.

4. Old Business

4.1 TRA Projects –

A. C2P2 Grant - Queen City Trail to Town Route Project –Update

B. Keystone Communities Retail Incubator

C. Oil Creek Water Trail

4.2 Titusville Opportunity Park Update

4.3 Towne Square Update

Please see attached Project Update

5. New Business:

5.1 No new business at this time.

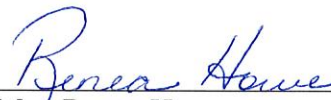
6. Other Business:

6.1 TRA Meeting Reminder: February 3, 2020 12:00pm

7. Adjournment

Mrs. Ruot adjourned the meeting at 12:34 p.m. for an executive session.

Respectfully submitted,



Mrs. Renea Howe
Executive Assistant



Mr. Joseph C. Thompson
Treasurer