

**Minutes of Titusville Redevelopment Authority
Regular Board Meeting
November 8, 2022**

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accidence with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 5:30 P.M. Tuesday, May 3, 2022. Present were: Stephen Coleman – Chairman, Jeffrey Thomas – Vice Chairman, Heidi Wonderling, Kristen Kerr – TRA Executive Director, , Ann Paden-Waychoff –Financial Assistant, and Jeanne Peebles-Receptionist.

Mr. Steve Coleman called the meeting to order at 5:32 P.M.

- 1. Public Comments: C.J. Kirvan and his wife Debbie requested that our solicitor, Jason Reagle, relook into the TRA properties located on White Oak drive, and the possibility of expunging the covenants on these properties for possible sale of property in the future.**

- 2. Approval of the Minutes of the August 9,2022 Meeting Minutes:**

Steve Coleman asked for a motion to approve the Aug 9, 2022 Meeting Minutes, motion made by Jeffrey Thomas and second by Andrea Kessler. Meeting minutes were approved. Motion carried.

- 3. Approval of the Reorganizational Minutes of the August 9, 2022 Meeting Minutes:**

Steve Coleman asked for a motion to approve the August 9, 2022 Reorganization Meeting Minutes, motion made by Andrea Kessler and a second by Heidi Wonderling, Reorganization Meeting Minutes were approved, motion carried.

- 4. Approval of Treasurer’s Report:**

Kristen Kerr gave a summary of the Treasurer’s Report. Mr. Steve Coleman asked for a motion to approve the Treasurer’s Report, motion made by Jeffrey Thomas and second by Andrea Kessler. Treasurer’s Report was approved. Motion carried.

- 5. PROJECT BILLS AND COMMUNICATIONS:**

Mr. Coleman asked for motion to approve all bills and communications, motion made by Heidi Wonderling and a second by Andrea Kessler. Project Bills and Communications approved Motion Carried.

5.1 HOME Program

5.1.1 Shafer Law Firm – Deed Search - \$200

5.2 Martin Street Bike Trail – C2P2 Grant

5.2.1 JJ Wurst – Retainage Due - \$967.20

5.2.2 Pavecare – Pavement Markings/Signage - \$41,143.94

5.2.3 Stiffler McGraw – Engineering - \$317.50

6. OLD BUSINESS:

Kristen Kerr gave a summary of the TRA Projects:

6.1 TRA Projects – Grant Application Updates

6.2 Towne Square Update

6.3 Titusville Opportunity Park Update

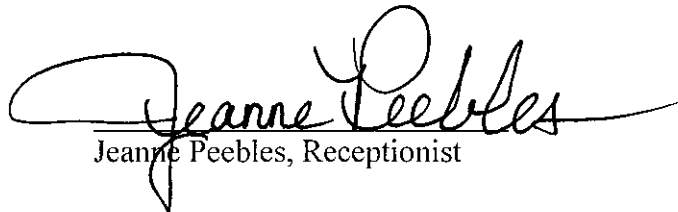
6.4 General Updates

6. NEW BUSINESS:

7. ADJOURNMENT:

Meeting was adjourned 6:12 P.M.

Next TRA Meeting February 7, 2023 at 5:30 P.M.



Jeanne Peebles, Receptionist



Steve Coleman, Chairman